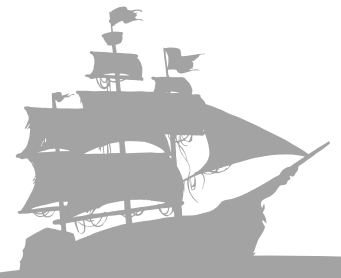



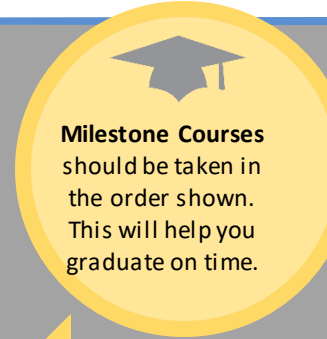


Chart your course to graduation and sail to success!



Short certificate General Business

| Fall Semester Course Suggestion | Hours | Grade |
|--|-------|-------|
| ENG 101 – English Composition I  | 3 | |
| ORI 105B – Orientation and Student Success | 3 | |
| OAD 101 – Beginning Keyboarding | 3 | |
| CIS 146 – Microcomputer Applications | 3 | |



Milestone Courses should be taken in the order shown. This will help you graduate on time.



YOU'RE HALF WAY!

| Spring Semester Course Suggestion | Hours | Grade |
|---|-------|-------|
| BUS 241 – Principles of Accounting I | 3 | |
| BUS 100 – Introduction to Business | 3 | |
| BUS 275 – Principles of Management | 3 | |
| BUS 215 – Business Communications or ENG 102 – English Composition II | 3 | |
| | | |

When Registering
If you cannot register for one of the courses listed in your degree plan substitute a course from another semester.



Remember
To apply for
Graduation!

Short certificate general
business



OPTIONS FOR ELECTIVES

Please see your advisor to choose electives that will best suit your needs.

Notes/Program Information

*Only is ORI 105B is not taken.

