Checklist for Dual Enrollment Application Packet

Application packet MUST BE COMPLETE for student to be processed and registered!
USE A PEN - NO PENCIL!

☐ 1.   Complete CVCC Admissions Application. Can be completed online.
   https://chattahoocheevalley.force.com/apply/TX_SiteLogin?startURL=%2Fapply%2FTargetX_Portal__PB

☐ 2.   Copy of CURRENT driver's license, government/state issued I.D. or a copy of student's school profile and birth certificate.

☐ 3.   Copy of high school transcripts indicating at least a 2.5 GPA.

☐ 4.   Official Copy of ACT or ACCUPLACER Test Scores (Needed for all Academic DE students and all students entering Career Tech Health Science, Emergency Medical Technician, and Computer Information System).

   o   Students with ACT scores of 20 or above in Reading and Math and an 18 in English are exempt from taking the ACCUPLACER and college preparatory courses.

   ←   o   **Students needing the ACCUPLACER must have items 1-4 completed and submitted to CVCC before testing is scheduled.**

Career Technical Students:

   o   Career Technical Dual Enrollment Scholarship Application.

Registration Process- The following documents are needed BEFORE the registration process can be completed.

☐ 5.   Complete DE/DC Registration Approval Form with all required signatures.

☐ 6.   Complete payment form indicating method of payment for Academic/Accelerated students only

☐ 7.   Payment

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