

Chattahoochee Valley Community College Drop Form

I am requesting to drop the following course(s).

Please Print Clearly:

Federal Aid Recipient

Date	CVCC ID	Name (Last, First, MI)	Term
------	---------	------------------------	------

Mailing Address (Street, City, State, Zip)

Email Address

Telephone

List all the course(s) you wish to drop. The instructor must sign approval to drop the class.

COURSE NUMBER	SECTION NUMBER	COURSE NAME	INSTRUCTOR	INSTRUCTOR/ADVISOR SIGNATURE

Student Acknowledgment:

If I received Federal Direct Student Loans (Subsidized or Unsubsidized) and I drop below half-time enrollment, I am required to complete Direct Loan Exit Counseling,

Student Initials _____

My enrollment status change will be reported to the National Student Clearinghouse which could result in my loan being placed in the grace period, and I could be required to begin loan repayment.

Student Initials _____

If I received VA Benefits, I need to speak with my CVCC School Certifying Official.

Student Initials _____

Student athletes must also have approval from the Athletic Director prior to dropping a course.

Student Initials _____

Student Signature

Date

You must clear your status with the offices listed below by obtaining required signatures.

Athletic Director (Athletes Only)

Business Offices

Learning Resource Center

Admissions Office

Financial Aid Office

R2T4 Required: ___ YES ___ NO

Direct Loan Exit Counseling Required: ___ YES ___ NO

SAP Counseling Completed: ___ YES ___ NO

VA Benefit Counseling Completed: ___ YES ___ NO

