

The 2022-2023 Free Application for Federal Student Aid (FAFSA) submitted was selected for a process called verification. Per federal guidelines, the Financial Aid Office may ask for confirmation of the information reported on the FAFSA. To verify that the correct information was provided, the Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are discrepancies, FAFSA information may need to be corrected. This completed form and other required documents must be submitted to the Financial Aid Office. Please include the student's name and student ID number on all documents. The office may ask for additional information if necessary. For questions about verification, contact the Financial Aid Office as soon as possible so that any financial aid offer will not be delayed.

**A. Independent Student Information (please print)**

Student's Last Name	Student's First Name	Student's MI	Student Number
Student's Email Address		Student's Phone Number	

**B. Independent Student's Family Information**

List the people in your household including:

- Yourself and your spouse if you are married,
- Your children, and/or stepchildren, if you will provide more than half of their support from July 1, 2022, through June 30, 2023 even if they do not live with you, and
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2023

Write your name on the first line, and then names of ALL household members in the spaces below. Then, write in the name of the college for any household member who will be attending at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022 and June 30, 2023. If you need more space, attach a separate page.

Full Name	Age	Relationship	College	Will be Enrolled at least Half Time
		<i>self</i>	<i>CVCC</i>	

**C. Tax Forms and Income Information**

Student Check one	If you FILED TAXES...	Spouse, if married Check one																				
<input type="checkbox"/>	I have used the IRS Data Retrieval Tool to retrieve and transfer my 2020 IRS income information into the student's FAFSA.	<input type="checkbox"/>																				
<input type="checkbox"/>	I have <b>NOT</b> used the IRS Data Retrieval Tool on the FAFSA website. See Q1 or Q2 below.	<input type="checkbox"/>																				
Check one <input type="checkbox"/>	Q1: I have attached my 2020 IRS Tax Transcript to this worksheet. <b><u>Request tax transcript online at</u></b> <b><u><a href="https://www.irs.gov/individuals/get-transcript">https://www.irs.gov/individuals/get-transcript</a></u></b>	Check one <input type="checkbox"/>																				
<input type="checkbox"/>	Q2: I will use the IRS Data Retrieval Tool (IRS DRT) online. <b><u>How to use the IRS DRT:</u></b> 1. Go to the <a href="http://studentaid.ed.gov">studentaid.ed.gov</a> and select the "Start Here" button. 2. Log in using your FSA ID. 3. Select the "Continue" or "Make a Correction" button. 4. Select the "Financial Information" tab from the top of the page. 5. Use the "Link to IRS" button. 6. Once you transfer your data from the IRS into your FAFSA form, you will see "Transferred from the IRS" in the appropriate fields on the FAFSA. 7. Proceed to the "Sign and Submit" page	<input type="checkbox"/>																				
Student	If you DID NOT FILE TAXES...	Spouse																				
<input type="checkbox"/>	Check here if you or your spouse worked, but did not file and were not required to file a 2020 federal income tax return. List the name of all employers and wages received in 2020 below. <i>Attach all W-2 forms.</i>	<input type="checkbox"/>																				
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:35%;">Student's employer(s)</th> <th style="width:10%;">2020 wages</th> <th style="width:35%;">Spouse's employer(s)</th> <th style="width:20%;">2020 wages</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Student's employer(s)	2020 wages	Spouse's employer(s)	2020 wages																	
Student's employer(s)	2020 wages	Spouse's employer(s)	2020 wages																			
<input type="checkbox"/>	Check here if you or both you and your spouse were not employed and had no income earned from work in 2020.	<input type="checkbox"/>																				

**D. Signature**

*Each person signing below certifies that all of the information reported is complete and correct.*

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's signature, optional

\_\_\_\_\_  
Date