

Medical Assisting Short Certificate Curriculum

Course	Theory	Lab	Clinical	Credit	Contact
Required Courses					
EMS 100: Cardiopulmonary Resuscitation	1	-	-	1	1
MAT 101: Medical Terminology	3	-	-	3	3
MAT 102: Medical Assisting Theory I	3	-	-	3	3
MAT 103: Medical Assisting Theory II	3	-	-	3	3
MAT 111: Clinical Procedures I for the Medical Assistant	2	1	-	3	5
MAT 120: Medical Administrative Procedures I	2	1	-	3	5
MAT 121: Medical Administrative Procedures II	2	1	-	3	5
MAT 211: Clinical Procedures II for the Medical Assistant	2	1	-	3	5
MAT 216: Medical Pharmacology for the Medical Office	3	1	-	4	6
MAT 228R: Medical Assistant Review Course	1	-	-	1	1
MAT 229: Medical Assisting Practicum (Preceptor 5:1)	-	-	3	3	15
Total	22	5	3	30	52

Classes in **BOLD** are general education courses.