








Chart your course to graduation and sail to success!



Student Name & Student ID Number

**A.A.S. BUSINESS, ENTREPRENEURSHIP OPTION
FIVE SEMESTER PLAN, ONE SUMMER SEMESTER**

<i>Fall Semester</i> Course Suggestion	Hours	Grade
ENG 101 - English Composition 1 	3	
MTH 100 - Intermediate College Algebra 	3	
ORI 105 - Orientation and Student Success	3	
BUS 100 - Introduction to Business 	3	
<i>Spring Semester</i> Course Suggestion	Hours	Grade
ENG 102 - English Composition 2 or BUS 215 Business Communications* 	3	
Choose any Humanities elective	3	
OAD 101 - Beginning keyboarding	3	
BUS 241 - Principles of Accounting I 	3	
<i>Summer Semester</i> Course Suggestion	Hours	Grade
BUS 242 - Principles of Accounting II	3	
CIS 146 Microcomputer Applications	3	
BUS 189 - Human Relations or choose one course from PSY, SOC, POL, or HIS	3	
SPH 106/107 - Fundamentals of Oral Communication/Fundamentals of Public Speaking	3	
<i>Fall Semester</i> Course Suggestion	Hours	Grade
BUS 275 - Principles of Management	3	
ACC 149 (or CIS 113 or OAD 243) - Introduction to Accounting Spreadsheets	3	
CIS 149 - Introduction to Computers	3	
ECO 231 - Principles of Macroeconomics	3	
BUS 279/MST 215 - Small Business Management	3	
<i>Spring Semester</i> Course Suggestion	Hours	Grade
ACC 150 - Computerized General Ledger	3	
BUS 285 - Principles of Marketing	3	
BUS 186/MST 111 Elements of Supervision	3	
Choose any non-required BUS or CIS course	3	
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MILESTONE COURSES
should be taken in the order shown. This will help you graduate on time.

YOU'RE HALF WAY!

Meet with your advisor to review your progress & choose your electives.

REMEMBER TO APPLY FOR GRADUATION!

When Registering:
If you cannot register for one of the courses listed in your degree plan, substitute a course from another semester.

Congratulations!
You've finished! 

Follow your degree map and sail through in 2!

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OPTIONS FOR ELECTIVES

Please see your advisor to discuss and choose electives that will best suit your needs.

COMPUTER INFORMATION SYSTEMS		
CIS 111- Word Processing Applications	CIS 196- Commercial Software Applications	CIS 270- CISCO CCNA I
CIS 113- Spreadsheet Software Applications	CIS 203- Introduction to the Information Highway	CIS 271 - CISCO CCNA II
CIS 115 - Presentation Graphics Software Applications	CIS 207 - Web Development	CIS 272 - Cisco CCNA III
CIS 117 - Database Management Software Applications	CIS 210 - Case Study in Computer Skills Application	CIS 273 - Cisco CCNA IV
CIS 130 - Introduction to Information Systems	CIS 212 - Visual Basic Programming	CIS 275 - Workstation Administration
CIS 146 - Microcomputer Applications	CIS 214 - Security Analyst (Pen Testing)	CIS 276 - Server Administration
CIS 149 - Introduction to Computers	CIS 223 - Three-Dimensional Computer Modeling	CIS 277 - Network Services Administration
CIS 150 - Introduction to Computer Logic and Programming	CIS 224 - Three-Dimensional Computer Animation	CIS 279 - Network Infrastructure Design
CIS 151 - Graphics for the World Wide Web	CIS 245 - Cyber Defense	CIS 280 - Network Security
CIS 153 - Introduction to Unity 3D Scripting	CIS 249 - Microcomputer Operating Systems	CIS 282 - Computer Forensics
CIS 155 - Introduction to Mobile App Development	CIS 250 - E-Commerce	CIS 284 - CIS Internship
CIS 160 - Multimedia for the World Wide Web	CIS 251 - C++ Programming	CIS 291 - Case Study in Computer Science
CIS 171 - Linux	CIS 268 - Software Support	CIS 294 - Special Topics
CIS 185 - Computer Ethics	CIS 269 - Hardware Support	CIS 299 - Directed Studies in Computer Science
BUSINESS AND OFFICE TECHNOLOGY	BUSINESS	HUMANITIES/FINE ARTS ELECTIVES
OAD 101 - Beginning Keyboarding	BUS 100 - Introduction to Business	Art 100 - Art Appreciation
OAD 125 - Word Processing	BUS 105 - Customer Service	Art 113 - Drawing I
OAD 130 - Electronic Calculations	BUS 146 - Personal Finance	Art 114 - Drawing II
OAD 125 - Word Processing	BUS 150 - Business Math	Art 121 - Two - Dimensional Composition
OAD 130 - Electronic Calculations	BUS 175 - Retailing	Art 203 - Art History I
OAD 242 - Office Internship	BUS 186 - Elements of Supervision	Art 231 - Watercolor Painting I
OAD 243 - Spreadsheet Applications	BUS 189 - Human Relationships	Art 233 - Painting I
OAD 244 - Database Applications	MANAGEMENT AND SUPERVISION	Eng 246 - Creative Writing
OAD 246 - Office Graphics and Presentations	MST 111- Elements of Supervision	Eng 251 - American Literature I
ACC 150 - Computerized General Ledger	MST 201- Human Resource Management	Eng 252 - American Literature II
ACCOUNTING	MST 215 - Small Business Management	Eng 271 - World Literature I
ACC 129 - Individual income Taxes	MST 231- Management Seminar	Eng 272 - World Literature II
ACC 149 - Introduction to Accounting Spreadsheets	MST 111- Elements of Supervision	Hum 101 - Introduction to Humanities I
ACC 150 - Computerized General Ledger	MST 201- Human Resource Management	Hum 102 - Introduction to Humanities II
	MST 215- Small Business Management	Hum 106 - Humanities through the Arts
	MST 231- Management Seminar	Hum 299 - PTK Honors Course
		Mus 101 - Music Appreciation