



## Checklist for Dual Enrollment Application Packet

Application packet **MUST BE COMPLETE** for student to be processed and registered!  
USE A PEN - NO PENCIL!



- 1. Complete CVCC Admissions Application. Can be completed online.  
[https://ssb-prod.ec.accs.edu/PROD/CVCC/bwskalog.P\\_DisplLoginNon](https://ssb-prod.ec.accs.edu/PROD/CVCC/bwskalog.P_DisplLoginNon)
- 2. Copy of **CURRENT** driver's license, government/state issued I.D. or a copy of student's school profile and birth certificate.
- 3. Copy of high school transcripts indicating at least a 2.5 GPA.
- 4. Official Copy of ACT or ACCUPLACER Test Scores (Needed for all Academic DE students and all students entering Career Tech Health Science, Emergency Medical Technician, and Computer Information System).



- Students with ACT scores of 20 or above in Reading and Math and an 18 in English are exempt from taking the ACCUPLACER and college preparatory courses.
- **Students needing the ACCUPLACER must have items 1-4 completed and submitted to CVCC before testing is scheduled.**

Career Technical Students:

- Career Technical Dual Enrollment Scholarship Application.

**Registration Process-** The following documents are needed **BEFORE** the registration process can be completed.

- 5. Complete DE/DC Registration Approval Form with all required signatures.
- 6. Complete payment form indicating method of payment for Academic/Accelerated students only
- 7. Payment

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