



Student Information	
Name:	Student Number:
Email:	Cell Phone:

A student who loses his/her eligibility for financial aid because of failure to meet Financial Aid Standards of Academic Progress as stated in Chattahoochee Valley Community College catalog may appeal if there are extenuating circumstances. The student will be allowed to appeal one time. The student must complete this form, attach supporting documentation of the claim(s), and submit to the Financial Aid Office. **Incomplete forms or forms without supporting documentation will be rejected.**

All appeals submitted by last working day of each month will be reviewed by the Office of Financial Aid during the following month. The decision of the Office is final. Each student will be notified in writing as to the outcome of his/her appeal. An approved appeal is void after three (3) consecutive semesters of non-enrollment.

Is your GPA below 2.0 currently?	Yes _____	No _____
Have you completed less than 2/3 (two-thirds) of your coursework?	Yes _____	No _____
Have you taken more than 1.5 times credit hours required for your degree plan?	Yes _____	No _____
What special/extenuating circumstances happened to cause unacceptable progress?		
What has changed to improve your situation?		
What is your plan for future educational success?		

I understand that if my appeal is approved, by signing below; I agree to follow the stipulations of my appeal given by the Office of Financial Aid.

Student Signature

Date