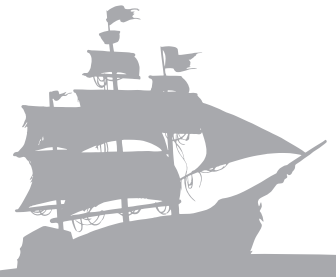







*Chart your course to graduation and sail to success!*



Student Name & Student ID Number

**SHORT CERTIFICATE IN ACCOUNTING  
TWO SEMESTERS, NO SUMMER**

*Follow your degree map and sail through in 2!*

<i>Fall Semester</i> Course Suggestion	Hours	Grade
BUS 241 - Principles of Accounting I 	3	
ORI 105B - Orientation and Student Success 	3	
OAD 101 - Beginning Keyboarding	3	
BUS 150 - Business Math	3	
CIS 146 - Microcomputer Applications 	3	

**MILESTONE COURSES**  
should be taken in the order shown. This will help you graduate on time.

<i>Spring Semester</i> Course Suggestion	Hours	Grade
ACC 149 - Spreadsheet Software	3	
ACC 150 - Computerized General Ledger	3	
OAD 130 - Electronic Calculations	3	
BUS 242 - Principles of Accounting II	3	

**YOU'RE HALF WAY!**  
Meet with your advisor to review your progress.

*Congratulations!*  
You've finished! 

*When Registering:*  
If you cannot register for one of the courses listed in your degree plan substitute a course from another semester.

