

**CVCC Continuing Education  
Fall 2020 Schedule**

<b>Dates</b>	<b>Course Catalog#</b>	<b>CRN#</b>	<b>Course</b>	<b>Description</b>	<b>Instructor</b>	<b>Meeting Times</b>	<b>Classroom</b>	<b>Cost</b>
8/17/2020 - 8/22/2020	NCIS9002	50002	<b>CompTIA A+ Combined</b>	Are you interested in becoming a comprehensive computer technician? This 30 Bird Media's instructor-led course provides the basic knowledge needed to install, configure, and support computer hardware and operating systems. The course maps to the CompTIA A+ 220-1001 and 220-1002 certification exams. Call to inquire about <u>daytime offerings</u> .	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$2,195</b>
8/20/2020 - 3/9/2021	NHIT9000	50014	<b>Medical Billing &amp; Coding</b>	This course provides students with the skills needed to solve insurance billing problems, manually file claims using CPT and ICD, complete insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures.- <b>150 contact hours (27 weeks)</b>	TBA	<b>Tuesday and Thursday 6:00pm to 9:00pm</b>	TBD	<b>\$2,260 WIOA Approved</b>
8/24/2020 - 8/29/2020	NCIS9000	50003	<b>CompTIA Net+</b>	This CompTIA Network+ N10-007 course covers the concepts and skills needed to plan, install, maintain, and troubleshoot modern networks in a vendor-neutral format to include: physical network components and technologies, logical structures, common protocols, and network security. The course maps to the CompTIA Network+ N10-007 certification exam. Students interested in this course should have basic knowledge at using and maintaining individual workstations. The knowledge required to obtain the CompTIA A+ certification is helpful but not necessary. Call to inquire about daytime offerings.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$2,195</b>
8/25/2020 - 12/15/2020	NWKO9010	50022	<b>MSSC Certified Production Technician</b>	CPT covers the four critical production functions, as defined by MSSC's industry-led, nationally validated skills standards, common to all sectors of manufacturing: Safety, Quality & Continuous Improvement, Manufacturing Processes & Production, and Maintenance Awareness. Each area is addressed with a separate assessment. MSSC training and assessments are organized around those four modules. An individual can earn a "Certificate" if they pass one or more assessments. However, they must pass all four assessments to earn the full "CPT" certification. Class delivery includes virtual with E-learning modules. <b>OPEN Enrollment 138 contact hours.</b>	TBA	<b>Online</b>	TBD	<b>\$1,180</b>
8/25/2020 - 9/17/2020	NWKO9141	50020	<b>Certified Production Technician- Manufacturing Safety Practices</b>	The Certified Production Technician (CPT) training consists of four critical production functions: Safety, Quality Improvement, Manufacturing Processes & Production, and Maintenance Awareness. This course is the first of four and explores the Safety function, providing students with the knowledge and skills to work safely and productively within a manufacturing environment. CPT candidates are required to pass the Safety course assessment before proceeding with the remaining three training courses. An individual can earn a "Certificate" if they pass one or more assessments in the training series. However, they must pass all four assessments to obtain the full "CPT" certification. - <b>30 contact hours includes online training modules.</b>	TBA	<b>Tuesday and Thursday 6:00pm to 9:00pm</b>	TBD	<b>\$275 WIOA Approved</b>
8/26/2020 - 9/23/2020	NWKO9001	50023	<b>Certified Logistics Associate-CLA</b>	Get hired by earning nationally recognized credentials to work in local factories, warehouses, distribution centers and transportation companies. <b>Prerequisite:</b> TABE Test (MSSC strongly recommends that individuals be at 8th-grade math and 10th-grade reading level before taking the course.) - <b>30 contact hours</b>	Stevie Smoke	<b>Monday and Wednesday 6:00pm to 9:00pm</b>	TBD	<b>\$600 WIOA Approved</b>

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8/31/2020 - 9/5/2020	NCIS9001	50004	<b>CompTIA Sec+</b>	This course is designed for students intending to sit for the CompTIA Security+ SY0-501 exam. The course provides the basic knowledge needed to plan, implement, and maintain information security in a vendor-neutral format to include: risk management, host and network security, authentication and access control systems, cryptography, and organizational security. Course content maps to the CompTIA Security+ certification exam. Basic knowledge of using and maintaining individual workstations is required. Knowledge equivalent to the CompTIA A+ certification is helpful but not necessary. Call to inquire about daytime offerings.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$2,195</b>
9/2/2020 - 9/30/2020	NWKO9143	50026	<b>Certified Production Technician- Manufacturing Processes and Production</b>	Manufacturing Processes and Production is one course in the Certified Production Technician (CPT) four-part training series. It provides students with knowledge and skills related to manufacturing processes and production in the manufacturing environment. <b>Prerequisite:</b> Manufacturing Safety Practices. <b>36 contact hours includes online training modules.</b>	TBA	<b>Monday and Wednesday 6:00pm to 9:00pm</b>	TBD	<b>\$275 WIOA Approved</b>
9/3/2020	NEMS9107	50027	<b>Emergency Vehicle Operators Course (EVOC)</b>	This 8-hour course trains students to operate emergency vehicles so that vehicle, equipment, crew, and patients are delivered safely and efficiently and the safety of the public is assured during all phases of the delivery of emergency medical services (EMS) involving the ambulance. <b>8 CEUs</b>	TBA	<b>Thursday 8:00am to 5:00pm</b>	Key Hall room 101	<b>\$75</b> for CVCC students and affiliate partners/ <b>\$100</b> for other
9/8/2020 - 9/17/2020	NCIS4000	50005	<b>Basic Computing</b>	This <b>8-hour</b> course provides students with the skills to operate a personal computer, navigate the internet, compose and send emails, and basic utilization of word processing, graphics and multimedia, and spreadsheets.	TBA	<b>Tuesday and Thursday 5:30pm to 8:30pm</b>	TBD	<b>\$120</b>
9/11/2020	NEMS4000	50028	<b>Heartsaver CPR, First Aid with AED</b>	This course is designed for individuals with limited or no medical training who need a course completion card to meet job, regulatory, or other requirements. Upon successful completion of the course, students receive a course completion card, valid for two years. Consult with your employer to ensure that you are selecting the correct course. <b>8 contact hours</b>	TBA	<b>Friday 8:00am to 5:00pm</b>	Key Hall 101	<b>\$100</b>
9/14/2020 - 9/16/2020	NCIS9003	50006	<b>ITIL Foundations</b>	This course is based on the latest ITIL 4 best-practice guidance and will prepare students for the ITIL 4 Foundation exam, usually given at its conclusion. This knowledge is also required if the candidate wishes to pursue any of the ITIL 4 certification schemes. Call to inquire about daytime offerings.	TBA	<b>Monday through Wednesday 6:00pm to 10:00pm</b>	TBD	<b>\$1,595</b>
9/15/2020	NEMS4002	50033	<b>ACLS</b>	ACLS is designed for healthcare professionals who direct or participate in the management of cardiovascular emergencies. <b>8 CEUs</b>	TBA	<b>Tuesday 8:00am to 5:00pm</b>	Key Hall room 101	<b>\$75</b>
9/17/2020	NEMS4006	50041	<b>PALS</b>	PALS is designed to reinforce the important concepts of systematic approach to pediatric assessment basic life support PALS treatment algorithms effective resuscitation and team dynamics. <b>8 CEUs</b>	TBA	<b>Thursday 8:00am to 5:00pm</b>	Key Hall room 101	<b>\$75</b>
9/18/2020	NEMS4000	50029	<b>Heartsaver CPR, First Aid with AED</b>	This course is designed for individuals with limited or no medical training who need a course completion card to meet job, regulatory, or other requirements. Upon successful completion of the course, students receive a course completion card, valid for two years. Consult with your employer to ensure that you are selecting the correct course. <b>8 contact hours</b>	TBA	<b>Friday 8:00am to 5:00pm</b>	Key Hall 101	<b>\$100</b>

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9/21/2020 - 10/3/2020	NCIS9270	50007	<b>CCNA</b>	Present skills required to install, operate, and troubleshoot a small to medium size enterprise branch network. The topics include connecting to a WAN; implementing network security; network types; network media; routing and switching fundamentals; the TCP/IP and OSI models; IP addressing; WAN technologies; operating and configuring IOS devices; extending switched networks with VLANs; determining IP routes; managing IP traffic with access lists; and establishing point-to-point connections. Call to inquire about daytime offerings.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$3,995</b>
9/22/2020 - 10/1/2020	NOAD4000	50008	<b>MS Word</b>	This is an <b>8-hour</b> introductory level course for Microsoft word processing application.	TBA	<b>Tuesday and Thursday 6:00pm to 8:00pm</b>	TBD	<b>\$120</b>
9/25/2020	NEMS4001	50034	<b>ACLS and PALS Refresher Courses</b>	ACLS refresher is designed for healthcare professionals who direct or participate in the management of cardiovascular emergencies. PALS refresher is designed to reinforce the important concepts of systematic approach to pediatric assessment basic life support PALS treatment algorithms effective resuscitation and team dynamics. <b>4 CEUs per refresher</b>	TBA	<b>Friday 8:00am to 5:00pm</b>	TBD	<b>\$100</b> (\$50/refresher course)
9/28/2020 - 10/1/2020	NWKO9003	50037	<b>Lift Truck Certification</b>	This 10-hour course will teach students how to operator a forklift safely and efficiently. (4 sessions)- <b>10 Contact hours</b>	TBA	<b>Monday through Thursday 6:00pm to 8:30pm</b>	ITC 101	<b>\$100</b>
10/2/2020	NEMS4001	50035	<b>ACLS and PALS Refresher Courses</b>	ACLS refresher is designed for healthcare professionals who direct or participate in the management of cardiovascular emergencies. PALS refresher is designed to reinforce the important concepts of systematic approach to pediatric assessment basic life support PALS treatment algorithms effective resuscitation and team dynamics. <b>4 CEUs per refresher</b>	TBA	<b>Friday 8:00am to 5:00pm</b>	Key Hall 101	<b>\$100</b> (\$50/refresher course)

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10/5/2020 - 10/8/2020	NCIS9005	50009	<b>Azure Administrator AZ-104</b>	This course teaches IT Professionals how to manage their Azure subscriptions, secure identities, administer the infrastructure, configure virtual networking, connect Azure and on-premises sites, manage network traffic, implement storage solutions, create and scale virtual machines, implement web apps and containers, back up and share data, and monitor your solution.	TBA	<b>Monday through Thursday 6:00pm to 10:00pm</b>	TBD	<b>\$2,595</b>
10/5/2020 - 10/28/2020	NWKO9141	50038	<b>Certified Production Technician- Manufacturing Safety Practices</b>	The Certified Production Technician (CPT) training consists of four critical production functions: Safety, Quality Improvement, Manufacturing Processes & Production, and Maintenance Awareness. This course is the first of four and explores the Safety function, providing students with the knowledge and skills to work safely and productively within a manufacturing environment. CPT candidates are required to pass the Safety course assessment before proceeding with the remaining three training courses. An individual can earn a "Certificate" if they pass one or more assessments in the training series. However, they must pass all four assessments to obtain the full "CPT" certification. - <b>30 contact hours includes online training modules</b>	TBA	<b>Monday and Wednesday 6:00pm to 9:00pm</b>	TBD	<b>\$355 WIOA Approved</b>
10/6/2020 - 10/15/2020	NOAD4001	50010	<b>EXCEL</b>	This course offers introductory level instruction for users of Microsoft EXCEL. <b>8 Contact hours</b>	TBA	<b>Tuesday and Thursday 6:00pm to 8:00pm</b>	TBD	<b>\$120</b>
10/6/2020 - 10/29/2020	NWKO9002	50024	<b>Certified Logistics Technician- CLT</b>	This course provides students with the mid-level technical knowledge needed to understand the world of supply chain logistics and related core competencies. Learning materials include PDF textbook and e-learning modules. This course contains product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of hazardous materials, evaluation of transportation modes, customs, and dispatch and tracking operations. <b>Prerequisite:</b> CLA Certification - <b>30 Contact hours</b>	Stevie Smoke	<b>Tuesday and Thursday 6:00pm to 9:00pm</b>	TBD	<b>\$540 WIOA Approved</b>

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10/9/2020 - 11/8/2020	NNAS9120	50021	<b>Certified Nursing Assistant - CNA</b>	Nursing assistants care for patients confined to acute care hospitals, nursing homes, rehabilitation centers, mental health centers and their homes. After passing course student is eligible to take the Nurse Aide Certification Exam (CNA). Certified Nursing Assistants (CNAs) provide basic patient care under the direction of licensed nursing staff. Duties may include: bathing, grooming and feeding patients; obtaining and monitoring vital signs; ambulatory assistance and comfort measures. <b>90 contact hours</b>	TBA	<b>Class Meets on Fridays &amp; Saturdays, 8:00am to 5:00pm with an hour for lunch; 2 clinical dates fall on Sundays: 11/1/2020 &amp; 11/8/2020</b>	IPAC 322	<b>\$1685 WIOA Approved</b>
10/12/2020 - 10/17/2020	NCIS9002	50011	<b>CompTIA A+ Combined</b>	30 Bird Media's instructor-led course, Comprehensive Computer Technician, provides the basic knowledge needed to install, configure, and support computer hardware and operating systems. This includes: Assembling components based on customer requirements, Installing, configuring and maintaining devices, PCs, and software for end users, Understanding the basics of networking and security/forensics, Properly and safely diagnosing, resolving, and documenting common hardware and software issues, Applying troubleshooting skills, Providing appropriate customer support, Understanding the basics of virtualization, desktop imaging, and deployment. This course maps to the CompTIA A+ 220-1001 and 220-1002 certification exams. Call to inquire about daytime offerings. Call to inquire about daytime offerings.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$2,195</b>
10/13/2020	NEMS4002	50036	<b>ACLS</b>	ACLS is designed for healthcare professionals who direct or participate in the management of cardiovascular emergencies. <b>8 CEUs</b>	TBA	<b>Tuesday 8:00am to 5:00pm</b>	Key Hall room 101	<b>\$75</b>
10/15/2020	NEMS4006	50042	<b>PALS</b>	PALS is designed to reinforce the important concepts of systematic approach to pediatric assessment basic life support PALS treatment algorithms effective resuscitation and team dynamics. <b>8 CEUs</b>	TBA	<b>Thursday 8:00am to 5:00pm</b>	Key Hall room 101	<b>\$75</b>

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10/22/2020	NEMS9107	50030	<b>Emergency Vehicle Operators Course (EVOC)</b>	This 8-hour course trains students to operate emergency vehicles so that vehicle, equipment, crew, and patients are delivered safely and efficiently and the safety of the public is assured during all phases of the delivery of emergency medical services (EMS) involving the ambulance. <b>8 CEUs</b>	TBA	<b>Thursday 8:00am to 5:00pm</b>	Key Hall room 101	<b>\$75</b> for CVCC students and affiliate partners/ <b>\$100</b> for other
10/19/2020 - 10/24/2020	NCIS9001	50012	<b>CompTIA Net+</b>	30 Bird Media's instructor-led course, Comprehensive Computer Technician, provides the basic knowledge needed to install, configure, and support computer hardware and operating systems. This includes: Assembling components based on customer requirements, Installing, configuring and maintaining devices, PCs, and software for end users, Understanding the basics of networking and security/forensics, Properly and safely diagnosing, resolving, and documenting common hardware and software issues, Applying troubleshooting skills, Providing appropriate customer support, Understanding the basics of virtualization, desktop imaging, and deployment. This course maps to the CompTIA A+ 220-1001 and 220-1002 certification exams. Call to inquire about daytime offerings.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$2,195</b>
10/20/2020 - 10/29/2020	NOAD4002	50013	<b>Advanced EXCEL</b>	This course is designed to enhance the skills of an intermediate Microsoft EXCEL user. <b>8 contact hours</b>	TBA	<b>Tuesday and Thursday 6:00pm to 8:00pm</b>	TBD	<b>\$120</b>
10/23/2020	NWDT6000	50025	<b>AWS D1.1 Weld Test</b>	Weld test for individuals seeking D1.1 certification for limited or unlimited thickness and specific location.	William Cooper	<b>Friday 8:00am to 5:00pm</b>	ITC	<b>\$275</b>

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10/26/2020 - 10/31/2020	NCIS9000	50015	<b>CompTIA Sec+</b>	CompTIA Security+ Certification SY0-501 provides the basic knowledge needed to plan, implement, and maintain information security in a vendor-neutral format. This includes risk management, host and network security, authentication and access control systems, cryptography, and organizational security. This course maps to the CompTIA Security+ certification exam. Objective coverage is marked throughout the course. Students will benefit most from this course if they intend to take a CompTIA Security+ SY0-501 exam. This course assumes basic knowledge of using and maintaining individual workstations. Knowledge equivalent to the CompTIA A+ certification is helpful but not necessary.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$2,195</b>
10/27/2020-11/19/2020	NWKO9144	50039	<b>Certified Production Technician- Maintenance Awareness</b>	Maintenance Awareness is one course in the Certified Production Technician (CPT) four-part training series. The course teaches basic electrical circuits, pneumatic and hydraulic power systems, machine control concepts, and automation. <b>36 contact hours includes online training modules.</b>	TBA	<b>Tuesday and Thursday 6:00pm to 9:00pm</b>	TBD	<b>\$275 WIOA Approved</b>
11/2/2020 - 11/4/2020	NCIS9003	50016	<b>ITIL Foundations</b>	This course is based on the latest ITIL 4 best-practice guidance and will prepare the attendee for the ITIL 4 Foundation exam normally given at its conclusion. Candidates who wish to acquire knowledge in the theory and practices of the ITIL 4 management framework. This knowledge is also required if the candidate wishes to pursue any of the ITIL 4 certification schemes. Call to inquire about daytime offerings.	TBA	<b>Monday through Wednesday 6:00pm to 10:00pm</b>	TBD	<b>\$1,595</b>
11/2/2020 - 12/7/2020	NWKO9142	50040	<b>Certified Production Technician- Quality Practices &amp; Measurements</b>	Quality Practices and Measurements is one course of the four-part Certified Production Technician (CPT) training series. Basic Blueprint, measurement and precision measure and more are taught. CPT candidates are required to pass the course assessment before proceeding with the remaining three training courses. An individual can earn a "Certificate" if they pass one or more assessments in the training series. However, they must pass all four assessments to obtain the full "CPT" certification.	TBA	<b>Monday and Wednesday 6:00pm to 9:00pm</b>	TBD	<b>\$275 WIOA Approved</b>

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11/3/2020 - 11/12/2020	NOAD4003	50017	<b>Microsoft Office 365 Essentials</b>	This is an introduction to Microsoft Office cloud-based applications. <b>12 Contact hours.</b>	TBA	<b>Tuesday and Thursday 6:00pm to 9:00pm</b>	TBD	<b>\$150</b>
11/6/2020	NEMS4000	50031	<b>Heartsaver CPR, First Aid with AED</b>	This course is designed for individuals with limited or no medical training who need a course completion card to meet job, regulatory, or other requirements. Upon successful completion of the course, students receive a course completion card, valid for two years. Consult with your employer to ensure that you are selecting the correct course. <b>8 contact hours</b>	TBA	<b>Friday 8:00am to 5:00pm</b>	Key Hall 101	<b>\$100</b>
11/9/2020 - 11/23/2020	NCIS9270	50018	<b>CCNA</b>	Present skills required to install, operate, and troubleshoot a small to medium size enterprise branch network. The topics include connecting to a WAN; implementing network security; network types; network media; routing and switching fundamentals; the TCP/IP and OSI models; IP addressing; WAN technologies; operating and configuring IOS devices; extending switched networks with VLANs; determining IP routes; managing IP traffic with access lists; and establishing point-to-point connections. Call to inquire about daytime offerings.	TBA	<b>Monday through Saturday 6:00pm to 10:00pm</b>	TBD	<b>\$3,995</b>
11/30/2020 - 12/3/2020	NCIS9005	50019	<b>Azure Administrator AZ-104</b>	This course teaches IT Professionals how to manage their Azure subscriptions, secure identities, administer the infrastructure, configure virtual networking, connect Azure and on-premises sites, manage network traffic, implement storage solutions, create and scale virtual machines, implement web apps and containers, back up and share data, and monitor your solution.	TBA	<b>Monday through Thursday 6:00pm to 10:00pm</b>	TBD	<b>\$2,595</b>
12/6/2020	NEMS4000	50032	<b>Heartsaver CPR, First Aid with AED</b>	This course is designed for individuals with limited or no medical training who need a course completion card to meet job, regulatory, or other requirements. Upon successful completion of the course, students receive a course completion card, valid for two years. Consult with your employer to ensure that you are selecting the correct course. <b>8 contact hours</b>	TBA	<b>Friday 8:00am to 5:00pm</b>	Key Hall 101	<b>\$100</b>