



CHATTAHOOCHEE VALLEY

COMMUNITY COLLEGE

Annual Security Report 2017-18

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Disclosure of Crime Statistics

The VP/Dean of Student and Administrative Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at www.cv.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus. Campus crime, arrest, and referral statistics include those reported to the CVCC Security Office, designated campus officials (including but not limited to directors, deans, department heads, advisors to students/student organizations, and athletic coaches) and local law enforcement agencies.

Each year, notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notification via email.

Copies of the report may also be obtained at the Security Kiosk or by calling (334) 291-4950. All prospective employees may obtain a copy from Human Resources in Wallace Hall or by calling (334) 214-4848, and the web site address will be posted with the employment application under the Employment link. A partial version of this report is located in the College Catalog and Student Handbook.

Crime Statistics

The following crime statistics are compiled for all on-campus property, the public property immediately adjacent to campus, and off-campus locations at which the College has written agreements to provide services. Crime statistics include information collected from the daily crime log, student discipline records, and local law enforcement agencies.

	2015	2016	2017
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses - Non-Forcible			
Incest	0	0	0
Statutory Rape	0	0	0
Rape	0	0	0
Fondling	0	0	0
Domestic Violence	0	2	0
Dating Violence	0	0	0
Stalking	0	0	1
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property/Vandalism	0	0	0
Weapons Possession	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Reporting Criminal Offenses

To report a crime: contact Campus Security at (334) 291-4950 (non-emergencies) or dial 9-1-1 (emergencies only).

Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported to the Campus Security.

In addition you may report a crime to the following areas:

1. Dean of Student Services	(334) 214-4865	Wallace Hall 203
2. Student Information Clerk	(334) 291-4900	Wilson Hall
3. Evening Coordinator	(334) 291-4947	Wallace Hall 201

For off-campus options students, faculty, and staff should contact the Russell County Sheriff's Department at (334) 298-6535 or the Phenix City Police Department at (334) 448-2800. Campus Security and these departments have a mutual aid and working agreement.

Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the College conduct system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Security Chief or a designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Campus Law Enforcement Authority

CVCC has partnered with the Russell County Sheriff's Department to provide evening and weekend security on campus. As sworn law enforcement officers, these individuals have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving College rules and regulations are committed by a College student, these campus safety officers may also refer the individual to the VP/Dean of Student and Administrative Services.

The CVCC Security Chief has the authority to ask persons for identification and to determine whether individuals have lawful business at CVCC. The CVCC Security Chief does not possess arrest power. Criminal incidents are referred to local law enforcement officers who have jurisdiction on the campus. The CVCC Security Chief maintains a highly professional working relationship with the Phenix City Police Department and the Russell County Sheriff's Department.

Issuing Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the VP/Dean of Student and Administrative Services, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Dean may also activate the Rapid Cast System and/or post a notice on the college website at www.cv.edu, providing the college community with more immediate notification. In such instances, a copy of the notice will be posted on the front door of all campus buildings. Anyone with information warranting a timely warning should report the circumstances.

Security & Access

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key, if issued, or by admittance via Campus Security. In the case of periods of extended closing, any employees on campus should immediately notify the Campus Security officer on duty of their presence on campus.

Some facilities may have individual hours, which may vary at different times of the year. Examples are Key Hall, the Sports Complex, and Owen Hall. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

Security Awareness Programs for Students and Employees

During New Student Experience (April, July, and November) and student orientation classes, students are informed of services offered by Campus Security. Video and slide presentations outline ways to maintain personal safety and security.

In addition, students are told how to report concerning or suspicious behavior during presentations in ORI101 and ORI 105 classes. Similar information is presented to new employees during new employee orientation as well. A sexual assault prevention and awareness program is offered in orientation classes by the Russell County Crisis Center as requested by the instructor. Similar training is offered to employees at its annual harassment training. In addition to seminars, information is disseminated to students and employees through student-led awareness campaigns.

Crime Prevention Programs for Students and Employees

Crime prevention programs on personal safety and theft prevention are sponsored by various campus departments. These programs will be offered each fall and spring semester. Topics will vary depending upon the needs of the campus at the time but might include personal self-defense, active shooter response, sexual assault awareness, etc. These programs will be offered to both students and employees.

Alcohol and Drug Policy

The Alcohol and Drug Policy can be found in the College Catalog and Student Handbook, the Human Resources Procedure Manual, the CVCC Policy Manual and the Faculty and Adjunct Faculty handbooks. The College Catalog and Student Handbook is published in electronic form and is available on the College website. The Human Resources Procedure Manual, the CVCC Policy Manual, and the Faculty and Adjunct Faculty handbooks are available on the CVCC Intranet. These documents include information related to legal sanctions, health risks, and getting assistance for alcohol and drug related problems.

Preventing and Responding to Sexual Offenses

The College educates the student community about sexual assaults and date rape through various outlets each academic term. Literature on date rape education, risk reduction, and College response is available through the office of the VP/Dean of Student and Administrative Services.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. Campus Security strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a College officer. Filing a report with a College officer will not obligate the victim to prosecute nor will it subject the victim to scrutiny or judgmental opinions from officers. However, filing a police report will:

- ensure that a victim of sexual assault receives necessary medical attention at no expense to the victim;
- provide the opportunity for collection of evidence for prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet or change clothing prior to a medical/legal exam); and
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.





When a sexual assault victim contacts Campus Security or another College administrator, the local police will not be notified unless the victim requests that this be done. If the victim is a student, the VP/Dean of Student and Administrative Services will be notified. If the victim is an employee, the Director of Human Resources will be notified. A student who is the victim of a sexual violence may choose for the investigation to be pursued through the criminal justice system, the

College conduct process, or both. An employee who is the victim of sexual violence may choose for the investigation to be pursued through the College Grievance Process, through the criminal justice system or both.

Sex Offender Registration

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, the CVCC VP/Dean of Student and Administrative Services is providing a link to the Alabama Department of Public Safety Sex Offender Registry. This act also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of Alabama, convicted sex offenders must register with local law enforcement who then forward the information onto the Alabama Bureau of Investigation. Follow the link below to access the Alabama Department of Public Safety Community Information Center website.

<https://app.alea.gov/Community/default.aspx>

EMERGENCY RESPONSE		
What you hear	What it means	What you do
Four short horns & E-notification	 Lock down	<u>Lock the door and Stay</u> where you are!
Continuous horn	 Evacuate building	Move Off-Campus – <u>Evacuate</u> as directed!
Two long horns & EMA Siren	 Find Shelter	Move to <u>Shelter</u> (see below)
Short horn, long horn	 All Clear	<u>Return</u> to classroom or workstation



Automated External Defibrillators are located at the Security Kiosk, Switchboard, Nursing Office, Library Circulation, Gymnasium, Baseball Concession, Phenix City Room, and Auditorium.

If you are here	Your Shelter is here
Wallace Hall (WALL)	WALLACE 102, 103, 104, & 105
Wilson Hall (WILS)	WALLACE 101, 110, 111, & 112
Brassell Hall (BRS)	BRASSELL 107, 110, 205, 206, & 207
Owen Hall (OWEN)	OWEN Lower Level
Fine Arts (ARTS)	FINE ARTS Lower Level or Interior Rooms
Key Hall (KEY)	KEY 103, Weight Room, or Interior Rooms
Industry Training Center (ITC)	OWEN Lower Level
Green House (GREE)	OWEN Lower Level
Security Kiosk (SEC)	WALLCE Ground Level
Instructional and Performing Arts (IPAC)	IPAC 100, 101, 102, 106, 107, 216, 217, 320, 321, & 322

Rev. 07/2021, CVCC Safety & Security Committee