

Application for Admission

Chattahoochee --- Valley Community --- College

**2602 College Drive
Phenix City, Alabama 36869
334-291-4929
334-291-4994 fax
www.cv.edu**

Application cannot be processed if residency form is not completed.

**The Alabama College System
Certification of Eligibility for In-State Residency**

Chattahoochee Valley Community College

Student name: _____ SSN: _____

Address: _____

Home telephone: _____ Date of birth: _____

Semester: _____

I submit this application for in-state residency for tuition purposes based on **ONE** of the following:

- I (or my non-estranged spouse) have lived in the State of Alabama for at least 12 months.
- I am a minor, and my parent(s)/legal guardian(s) has (have) lived in the State of Alabama for at least 12 months.
I hereby certify that the above address is my residence in the State of Alabama, and I intend to remain at this address indefinitely. I further certify that I have more substantial connections with the State of Alabama than with any other state.
- I am a nonresident dependent student, and my supporting person is a full-time employee of this institution.
- I am a nonresident dependent, and my supporting person can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.
- I am a nonresident dependent student, and my supporting person is a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I am a nonresident dependent student, and my supporting person is an accredited member of a consular staff assigned to duties in Alabama.
- I (or my spouse) can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.
- I (or my spouse) am (is) a full-time permanent employee of this institution.
- I (or my spouse) can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.
- I (or my spouse) am (is) a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I (or my spouse) am (is) an accredited member of a consular staff assigned to duties in Alabama.
- I reside in a county of a state that is within a 50-mile radius of the designated campus of this institution.
- I graduated from an Alabama high school or received the GED in Alabama within the past two years.

I understand that for me to be eligible for resident tuition rates, the burden of proof lies with me. Appropriate documentation of my eligibility for resident tuition rates is attached. I agree to notify the college if any information submitted in this form changes. I understand that an out-of-state student cannot attain resident student status simply by attending school for 12 months in the state of Alabama.

SIGNATURE OF STUDENT

DATE

Selective Service Status—I hereby certify the following:

- I have complied with the applicable provisions of the United States Selective Service Act (50U.S.C.App543) by having registered with the Selective Service (Draft) Board; or
- I am not yet 18 years of age, and I will register when I reach 18 years of age; or
- I am not required by law to register because: I am female; I am not a United States citizen;
- Other (state reason) _____

Chattahoochee Valley Community College • 2602 College Drive • Phenix City, Alabama 36869

Application for Admission

If you need help in completing this application, please contact the Office of Admissions at 334-291-4929.

Name: _____
LAST FIRST MIDDLE OFFICE USE ONLY

Address: _____
STREET CITY STATE ZIP COUNTY

Date of birth: _____ SSN: _____

Telephone
 Home: _____
 Work: _____
 Emergency: _____

E-mail address: _____

Semester and year you plan to enroll:
 Fall _____ Spring _____ Summer _____

Are you currently employed? Yes No Employer's name: _____

Admission status: Freshman Sophomore Transfer Transient AHSP
 Full-time Part-time DE/HS Senior adult Readmission Audit Unclassified

*Sex: Female Male *Race: Caucasian African American Hispanic/Latino Asian Native American Other
 *For statistical purposes only.

Alabama resident: Yes No **U.S. citizen:** Yes No If not U.S. citizen, type of current visa _____
 Resident alien Lawful permanent resident (Attach copy of front and back of Resident Alien Card.)

High school diploma? Yes No School: _____ Year: _____
NAME AND LOCATION

Type of diploma: Standard Advanced Occupational Certificate of performance

GED? Yes No Test Center: _____ Year: _____
NAME AND LOCATION

Have you taken an ACT? Yes No If yes, what was your score in: English _____ Mathematics _____

Have you taken an SAT? Yes No If yes, what was your score in: English _____ Mathematics _____

College(s) previously attended:				
College	City	State	Dates attended	Degree earned

ATTACH LIST OF ADDITIONAL COLLEGES PREVIOUSLY ATTENDED.

Are you suspended from any college(s) listed above? Yes No Are you on probation at any college(s) listed above? Yes No

Have you applied to CVCC previously? Yes No If yes, did you enroll? Yes No If yes, when? _____

Name under which you were previously enrolled at CVCC or another college: _____

Have you taken college-level English? Yes No Have you taken college-level mathematics? Yes No

Are you on military active duty? Yes No Are you a dependent of someone on military active duty? Yes No

Are you a veteran? Yes No Are you eligible for VA educational benefits? Yes No

Are you applying for scholarship or financial aid? Yes No

Reasons for enrolling: Learn skills to get new job Learn skills to advance in job Help in obtaining or maintaining job certification
 Transfer to another college Earn Certificate Earn Associate Degree
 Take courses for personal interest Other (please specify) _____

Program of study: _____ Degree: _____

Signature: _____ SEE BACK Date: _____ SEE BACK

I certify that the information contained in this application is correct. I understand that any misstatement of facts may result in disapproval of this application or expulsion from Chattahoochee Valley Community College if discovered after admission or readmission.

Programs of Study

Programs of study offered at Chattahoochee Valley Community College include **university parallel programs, career programs, certificate programs, and non-credit courses.**

The **university parallel programs** include the Associate in Arts and the Associate in Science degrees. These are two-year degrees that prepare baccalaureate-seeking students for transfer to four-year colleges or universities.

The **career programs** include programs leading to the Associate in Applied Science degree. These programs prepare students for a specific career or occupational enhancement and include some general education courses. Although these programs are not designed primarily for transfer, many of the courses are transferable to four-year institutions.

The **certificate programs** are career development programs for students who wish to prepare for careers or career advancement through short, intensive programs.

(For additional information about programs of study, see the CVCC Catalog & Student Handbook.)

University Parallel Programs

Associate in Arts

LIB Liberal Arts

INSTITUTION TO WHICH YOU WILL TRANSFER

YOUR FUTURE MAJOR

Associate in Science

GEN General Studies

INSTITUTION TO WHICH YOU WILL TRANSFER

YOUR FUTURE MAJOR

Career Programs

Associate in Applied Science:

<i>Major</i>	<i>Options</i>
<i>Business</i>	Accounting (ACC) Banking and Finance (BMB) Business (BUO) Management and Supervision (BMS) Small Business Management (SMB)
<i>Business and Office Technology</i>	Administrative Technology (OAD) Legal Administrative Technology (LAA) Medical Administrative Technology (MAA)
<i>Computer Information Systems</i>	CISCO Networking (CND) Information Technology Development (ITD)
<i>Criminal Justice (CRJ)</i>	
<i>Fire Science (FSC)</i>	
<i>Homeland Security (HLS)</i>	
<i>Medical Assisting (MAT)</i>	
<i>Nursing</i>	RN —Associate Degree Nursing (ADN)
<i>Visual Communications</i>	Multimedia (VCM) Print media (VCP)

Certificate Programs

<i>Administrative Technology (OAD)</i>	<i>Criminal Justice (CJC)</i>	<i>Medical Assisting (MAT)</i>	<i>Print Media (VCP)</i>
<i>Advanced Paraprofessional</i>	<i>Emergency Medical Services (EMB)</i>	<i>Multimedia (VCM)</i>	<i>Simulation & Modeling Technician (SMC)</i>
<i>Child Development Administrator (CDA)</i>	<i>Fire Science (FSC)</i>	<i>Paraprofessional Teacher Aide (PPC)</i>	<i>Teacher Aide (PPA)</i>
<i>Child Development Educator (CHD)</i>	<i>Homeland Security (HLS)</i>	<i>Phlebotomy (MAP)</i>	
<i>CISCO Networking (CSC)</i>	<i>Information Technology (IFC)</i>	<i>Practical Nursing (LPN)</i>	

Non-Credit Courses

REFER TO CURRENT SCHEDULE OF CLASSES FOR AVAILABLE COURSES

It is the official policy of the Alabama Department of Postsecondary Education, including all postsecondary education institutions under control of the State Board of Education, that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age be excluded from participation in or be denied the benefits of or be subjected to discrimination under any program, activity, or employment.

Chattahoochee Valley Community College is committed to this policy of nondiscrimination and complies with the nondiscrimination regulation under Title VI and Title VII of the Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 503 and 504, Rehabilitation Act of 1973; and Americans with Disabilities Act of 1990.

Inquiries concerning this policy may be directed to the ADA Coordinator, Ms. Vickie Williams, Wilson Hall, (334) 214-4803; to the Title IX Coordinator, Dr. Ellen Gunter, Brassell Hall, (334) 291-4918; or to the Affirmative Action Officer, Mr. Earl Cook, Brassell Hall, (334) 291-4966. Additional inquiries can be made directly to the Dean of Student and Administrative Services, Dr. David Hodge, Wallace Hall, (334) 214-4865 or to the Dean of Instruction, Dr. Greg Labyak, Wallace Hall, (334) 291-4945.